



New Jersey Individual Application/Change Request Form – OHP

Oxford Health Plans (NJ), Inc.

Mailing Address: Attn: Individual Product Department, 14 Central Park Drive, Hooksett, NH 03106 1-800-767-3840 www.oxfordhealth.com

INSTRUCTIONS AND ELIGIBILITY REQUIREMENTS

Instructions

- Except for section G, you must complete sections A through I, and sign and date this form, as well as any additional pages you may need to submit with it to provide further requested information.
- Please PRINT except when a signature is requested.
- If a dependent child is disabled and you want to continue his or her coverage beyond age 26 describe this in “Other Change” in Section A, and attach proof of disability.
- If you are applying to add a spouse, civil union partner, domestic partner, or child please check the applicable box in the “Add” section in A **and** identify the applicable triggering event in the reason section “Other Change” section in A.
- You can obtain the providers’ correct names and addresses from the appropriate provider directory.
- IF YOU HAVE ANY QUESTIONS concerning the benefits and services provided by or excluded under this policy, contact a member services representative at 1-800-216-0778 before signing this form.
- KEEP A COPY OF THIS COMPLETED APPLICATION! Coverage must be verified with Oxford Health Plans, Inc. prior to visiting with a specialist or admission to a hospital.
- Triggering Events:
 1. Loss of eligibility for minimum essential coverage but not if lost due to non-payment of premium
 2. Dependent attained age 26 or 31 and lost coverage
 3. Marketplace changed your subsidy determination
 4. New dependent due to marriage, birth, adoption or placement for adoption, placement in foster care
 5. Gained access to New Jersey plans as a result of permanent move to New Jersey
 6. In 2014 only, non-renewal of current individual coverage; enrollment made be requested within the 30 days prior to the non-renewal of the current coverage. Check the “Other Change” section in A.

Eligibility

- A. Eligibility requirements are set forth under the Individual Health Coverage Reform Act of 1992, P.L. 1992, c. 161 (N.J.S.A. 17B:27A-2 et seq.).
- B. You **MUST** be a New Jersey resident which means your primary residence is in New Jersey
- C. You must **NOT** be eligible for Medicare
- D. If application is made for the Catastrophic Plan the following additional requirements apply:
 1. You must be under 30 years old; OR
 2. You must have a Certificate of Exemption from the Marketplace. Attach a copy to your application.
- E. The Annual Open Enrollment Period runs from October 15 through December 7 each year. Your application must be received during this time period. During the Annual Open Enrollment Period you may apply for or change coverage for yourself and family members who are currently uninsured or who are covered under another individual plan, or who are covered under a group health plan, group health benefits plan, a governmental plan, a church plan. The effective date of coverage will be January 1 of the calendar year following the Annual Open Enrollment Period.
- F. The Initial Enrollment Period runs from October 1, 2013 through March 31, 2014. Your application must be received during this time period. During the Initial Enrollment Period you may apply for coverage for yourself and family members who are currently uninsured or who are covered under another individual plan, or who are covered under a group health plan, group health benefits plan, a governmental plan, a church plan. The effective date of coverage will be January 1, 2014 if the application is received by December 31, 2013 and for applications received after December 31st will be the first or fifteenth of the month following receipt of the application.
- G. A Special Enrollment Period that lasts for 60 days follows the Triggering Events listed above. The effective date of a new policy will be no later than the first or fifteenth of the month following receipt of the application.
- H. NOTE: If you currently have coverage the plan for which you are applying must **REPLACE** the current coverage but you **SHOULD NOT** terminate it until the new coverage is effective.

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A. Type of Activity – To be completed by Applicant. Refer to instructions on cover before completing this form. Print clearly.

Activity – Check all that apply		Effective Date/ Date of Event	Reason
ADD	<input type="checkbox"/> Enrollment of a new Subscriber	____/____/____	_____
	<input type="checkbox"/> Add Spouse	____/____/____	_____
	<input type="checkbox"/> Add Civil Union Partner	____/____/____	_____
	<input type="checkbox"/> Add Domestic Partner	____/____/____	_____
	<input type="checkbox"/> Add Dependent Child	____/____/____	_____
REMOVE	<input type="checkbox"/> Remove Subscriber	____/____/____	_____
	<input type="checkbox"/> Remove Spouse	____/____/____	_____
	<input type="checkbox"/> Remove Civil Union Partner	____/____/____	_____
	<input type="checkbox"/> Remove Domestic Partner	____/____/____	_____
	<input type="checkbox"/> Remove Dependent Child	____/____/____	_____
OTHER CHANGE	<input type="checkbox"/> Name Change	____/____/____	_____
	<input type="checkbox"/> Change Plan	____/____/____	_____
	<input type="checkbox"/> Special Enrollment Period (following a Triggering Event*)	____/____/____	_____
	<input type="checkbox"/> Other	____/____/____	_____
	<input type="checkbox"/> Add/Change Office ID Numbers: Primary/OB/Gyn/Dentist	____/____/____	_____

*See list of Triggering Events in Instructions

B. Applicant Information Name (Last, First, MI): _____

SSN: _____ Birthdate (mm/dd/yyyy) _____ Male Female

Do you maintain a home in any other state or country? Yes No

Are you a resident of New Jersey? Yes No

If yes:
Name of State/Country: _____
Number of months you live there each year: _____

Address Information	Primary Residence: Street/Apt: _____	Other Residence: Street/Apt: _____
	City: _____ State: _____	City: _____ State: _____
	Zip Code: _____ Phone: (____) _____	Zip Code: _____ Phone: (____) _____
	Your billing address: <input type="checkbox"/> Primary residence <input type="checkbox"/> Other residence <input type="checkbox"/> P.O. Box or Other (specify): _____	

Activity	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Other Change <input type="checkbox"/> Continue <i>If a name change, indicate prior name:</i>		
	Primary Name: _____	Provider #: _____	Current Patient: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Ob/Gyn Name: _____	Provider #: _____	Current Patient: <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you eligible for Medicare? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you covered under any health coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, why are you applying for individual coverage? _____			

C. Plan Option – Check one

HMO:
 Gold HMO Platinum HMO

D. Other Individuals Covered – Identify individuals other than yourself for whom you are adding/changing/removing coverage. Attach additional pages if necessary, dated and signed by you. Attach proof of disability.

1. <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Civil Union Partner	2. Child	3. Child	4. Child
<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Other	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Other	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Other	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Other
Name (last, first, MI) L: _____ F: _____ MI: _____	Name (last, first, MI) L: _____ F: _____ MI: _____	Name (last, first, MI) L: _____ F: _____ MI: _____	Name (last, first, MI) L: _____ F: _____ MI: _____
Birthdate (mm/dd/yyyy):	Birthdate (mm/dd/yyyy):	Birthdate (mm/dd/yyyy):	Birthdate (mm/dd/yyyy):
<input type="checkbox"/> Male <input type="checkbox"/> Female / <input type="checkbox"/> Disabled	<input type="checkbox"/> Male <input type="checkbox"/> Female / <input type="checkbox"/> Disabled	<input type="checkbox"/> Male <input type="checkbox"/> Female / <input type="checkbox"/> Disabled	<input type="checkbox"/> Male <input type="checkbox"/> Female / <input type="checkbox"/> Disabled
Social Security Number:	Social Security Number:	Social Security Number:	Social Security Number:
Eligible for Medicare? <input type="checkbox"/> Yes <input type="checkbox"/> No	Eligible for Medicare? <input type="checkbox"/> Yes <input type="checkbox"/> No	Eligible for Medicare? <input type="checkbox"/> Yes <input type="checkbox"/> No	Eligible for Medicare? <input type="checkbox"/> Yes <input type="checkbox"/> No
Covered under any health coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No	Covered under any health coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No	Covered under any health coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No	Covered under any health coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No

Continue on next page.

Continue from previous page.

1. Spouse Domestic Partner Civil Union Partner	2. Child	3. Child	4. Child
Primary Care Provider: Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Provider: Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Provider: Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Primary Care Provider: Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
Ob/Gyn Office Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Ob/Gyn Office Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Ob/Gyn Office Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	Ob/Gyn Office Provider ID#: _____ Current Patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
If last name is different from Applicant's, please explain: _____	If last name is different from Applicant's, please explain: _____	If last name is different from Applicant's, please explain: _____	If last name is different from Applicant's, please explain: _____
Home address same as Applicant? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If NO, complete Section E</i>	Home address same as Applicant? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If NO, complete Section F</i>	Home address same as Applicant? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If NO, complete Section F</i>	Home address same as Applicant? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If NO, complete Section F</i>
E. Additional Spouse/Domestic Partner/Civil Union Partner Information – If not applicable, please mark as “NA.”			
a. Street/Apt: _____ Street/Apt: _____ City, State, Zip Code: _____			b. Please explain why the address is different: _____ _____
F. Additional Child Information – Provide information below about children listed in Section D, if they have a different address. If multiple children are at an address, you may list them together. Attach additional pages as necessary, signed and dated.			
Name(s): _____ Street/Apt: _____ City, State, Zip Code: _____ Reason: _____		Name(s): _____ Street/Apt: _____ City, State, Zip Code: _____ Reason: _____	
G. Race/Ethnicity – Response is appreciated but NOT required!	Choose a category that most closely describes you: <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Black, not of Hispanic origin <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> White, not of Hispanic origin <input type="checkbox"/> Hispanic		

H. Payment Information – indicate how you would like to make payment	<input type="checkbox"/> Check <input type="checkbox"/> Money Order		
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I. Applicant's Signature	I represent that all the information supplied in this application is true and complete. I hereby agree to the Conditions of Enrollment set forth in this Enrollment/Change Request form.		
	Signature: _____		Date: _____

J. Broker/General Agent Signature	Signature of Preparer	Date	NJ Producer License #
	General Agent Savoy Associates	/ /	Agent ID # BC0731

CONDITIONS OF ENROLLMENT -- APPLICANT ACKNOWLEDGEMENTS AND AGREEMENTS

On behalf of myself and the dependents listed in this Enrollment/Change Request form, I acknowledge that:

1. I authorize any physician or medical professional, hospital, clinic or other medical care institution, carrier, consumer reporting agency, and any employer to give Oxford Health Plans, Inc. or any consumer reporting agency acting on behalf of Oxford Health Plans, Inc., information pertaining to employment, other health coverage, and medical advice, treatment or supplies for any physical or mental condition relevant to me or a minor dependent applying for coverage. I agree that this authorization shall be valid for 30 months from the date I sign this Enrollment/Change Request form, unless revoked at an earlier date.
2. I agree that, if I revoke this authorization before it expires, such revocation shall not affect any action that Oxford Health Plans, Inc. has taken in reliance on the authorization.
3. I understand I may receive a copy of this authorization if I request one.
4. I agree Oxford Health Plans, Inc. will provide coverage in accordance with the terms of the contract for the individual plan.
5. I understand that my enrollment and the enrollment of my listed dependents in Oxford Health Plans individual plan is subject to acceptance by Oxford Health Plans, Inc.
6. I agree that the provision of coverage and benefits is contingent upon payment of premiums and may be terminated in accordance with the terms of the individual plan if premiums are not paid timely.

MISREPRESENTATIONS

Any person who includes any false or misleading information on a Nongroup Enrollment/Change Request Form for a health benefits plan is subject to criminal and civil penalties.